

MASON COUNTY PUBLIC SERVICE DISTRICT

332 VIAND STREET

TELEPHONE 304-675-6399

POINT PLEASANT, WV 25550

Office Information Updates:

The PSD reminds you to keep phone numbers and addresses current with our office. We utilize phone numbers to advise of high usage (which could indicate a leak & allows you to fix it sooner, thus keeping your bill lower and help us from losing/wasting water), any payments not received, and if your area would be under a boil water advisory (this may occur when there is possible contamination to the water thru main line breaks etc).

We would also like to remind you we are online. Payments, job opportunities and notices & alerts can be found on our website masoncountypsd.com. This is a quick reference for updates, especially after hours when the business office is closed. As always, you may contact our office during regular business hours Monday thru Friday 9am-5pm by calling 304-675-6399.

Another payment option available is automatic payments via the PSD. This is a free payment option (monthly for sewer customers and bi-monthly for water customers). Once the form is completed and returned to the office the PSD will process the payment amount from your bank account around the 15th of each month due. You will still receive a bill in the mail advising you of the date the payment will be effective and therefore allowing you to verify the usage (payment amount). This provides a worry-free way of making sure your payment is always on time.

Finally we will have a new remit to and business office address. We are relocating back to 101 Camden Avenue, Point Pleasant, WV 25550. All payments and written inquires will need to be addressed to 101 Camden Avenue starting February 16, 2021. There will be a parking lot in front of the building so you can access the office for in-person communication. The night drop (which is available 24 hours a day) is still available but will now be accessed from the outside of the building and to the left as you are facing the office entrance door. Simply lift the slot, drop in your check or money order payment (which goes into a secured box), and it will be processed the next business day. Please update any correspondence, auto-pays you have set up with your banks, etc. to ensure your correspondence/payments are received promptly.

Thank you for your patience and understanding during these changes.